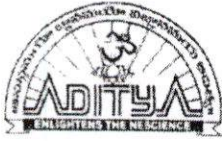


Minutes of Meeting
Internal Complaints Committee (ICC)



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Date: 21.02.2022

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting scheduled on 25-02-2022 at 2:00PM in Ajivika Conference Hall.

To
The members to comply with

Principal
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Date: 25-02-2022

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 25-02-2022 at 02:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. Badampudi Krishnaveni, Presiding Officer, presided over the meeting,

The following members of the committee attended the meeting.

1. Dr. Badampudi Krishnaveni, Professor, Dept of H&BS
2. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS
3. Mrs. G. Aparna, Asst. Professor, Dept. of CSE
4. Mrs. A. Naga Devi, Receptionist, Dept of Admin
5. Mr. K. Siva, Junior Asst., Dept of ME
6. Ms. M. Sai Durga, 19A91A05G8
7. Mr. Chaduvu Venkatesh, 19A91A0307
8. Ms. K Priya, 20A95A0223
9. Ms. Gundubilli Pravallika, 20A91A0521
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer *B. Krishna Veni*
Coordinator *Suneetha*
Member *Aparna*
Member *Naga Devi*
Member *Siva*
Student *Sai Durga*
Student *Venkatesh Chaduvu*
Student *Priya*
Student *Pravallika G*
NGO - Member *D. Lakshmi*

Agenda:

1. Welcome address by the presiding Officer
2. Review on conduction of awareness programmes.
3. Any other points with permission of Presiding Officer.

Minutes:

1. The Presiding Officer welcomed all the members.
2. The coordinator informed that awareness programmes on gender equity and women empowerment are conducted.

3. Smooth functioning of the college with respect to safety issues of women stake holders was found satisfactory as informed from the members of the committee.
4. Coordinator thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for giving any suggestions.

V. Suresha
Coordinator

S. S.

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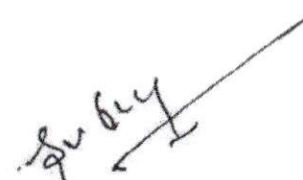
Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 04.10.2021

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting scheduled on 08-10-2021 at 3:00PM in Ajivika Conference Hall to discuss the action plan for the academic year 2021-2022. All the members are requested to attend the meeting without fail by following COVID-19 norms.

To
The members to comply with


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Date: 08-10-2021

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 08-10-2021 at 03:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. Badampudi Krishnaveni, Presiding Officer, presided over the meeting.

The following members of the committee attended the meeting.

- | | |
|------------------------------------------------------------------------------------|----------------------------------|
| 1. Dr. Badampudi Krishnaveni, Professor, Dept of H&BS | Presiding Officer B. Krishnaveni |
| 2. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS | Coordinator Suneetha |
| 3. Mrs. G. Aparna, Asst. Professor, Dept. of CSE | Member Aparna |
| 4. Mrs. A. Naga Devi, Receptionist, Dept of Admin | Member Naga Devi |
| 5. Mr. K. Siva, Junior Asst., Dept of ME | Member Siva |
| 6. Ms. M. Sai Durga, 19A91A05G8 | Student Sai Durga |
| 7. Mr. Chaduvu Venkatesh, 19A91A0307 | Student Venkatesh Chaduvu |
| 8. Ms. K Priya, 20A95A0223 | Student Priya |
| 9. Ms. Gundubilli Pravallika, 20A91A0521 | Student Pravallika G |
| 10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna
Seva Samithi, Pedabrahmadevam | NGO - Member Durga Lakshmi |

Agenda:

1. Welcome address by the presiding Officer
2. Submission of Annual report of ICC for the last academic year.
3. Discussion on roles and responsibilities of ICC
4. Discussion on awareness programmes to be organized.

Minutes:

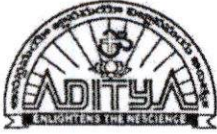
1. The Presiding Officer welcomed all the members.
2. The Presiding Officer briefed on the roles and responsibilities of the Internal Complaints Committee (ICC).
3. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.

4. Members resolved to conduct awareness programmes on gender equity and women empowerment for the students and staff.
5. Members resolved to ensure that all girl students and lady staff are registered with the DISHA android app.

V. Smeetha,
Coordinator

S. K.

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Annual Report of Internal Complaint Committee

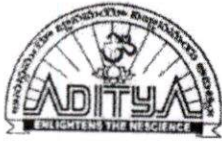
Academic Year 2021-2022

S.No	Particulars	Information
1	Number of complaints received on Sexual harassment	0
2	Number of complaints disposed off during the year	0
3	Number of complaints pending for more than 7 days	0
4	Number of events/awareness programmes organized to create awareness against gender bias, women grievances and sexual harassment	7

B. Krishna Veni
Presiding Officer

S. Jay

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Date: 29.03.2021

CIRCULAR

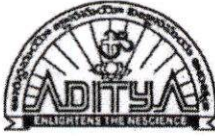
All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 01-04-2021 at 2:00PM in Ajivika Conference Hall.

To
The members to comply with.


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Date: 01-04-2021

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 01-04-2021 at 02:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Mrs. Radha Nainavarapu, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Mrs. Radha Nainavarapu, Assoc. Prof, Dept. of ECE
2. Mrs. Kotapalli Lakshmi, Assoc. Professor, Dept. of CE
3. Mrs. Akhila Nalla, Asst. Prof, Dept. of CSE
4. Mr. D. Rajesh, Junior Asst, Dept of ECE
5. Mrs. G Sandhya Devi, Programmer, Dept of CSE
6. Ms. Allada Supriya, 18A91A0410
7. Ms. Sakhireddy Rupa, 17A91M0017
8. Mr. Mk Sibi Amuthan, 17A91A2618
9. Ms. Savirilli Gayatri, 18A95A0221
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer *N. Radha*
Coordinator *[Signature]*
Member *N. Sibi*
Member *D. Rajesh*
Member *G. Sandhya*
Student *A. Supriya*
Student *Sakhireddy*
Student *[Signature]*
Student *Gayatri.S*
NGO - Member *[Signature]*

Agenda:

1. Welcome address by the presiding Officer
2. Review on conduction of awareness programmes.
3. Any other points with permission of Presiding Officer.

Minutes:

1. The Presiding Officer welcomed all the members.
2. Discussed on conduction of sensitization programmes on gender equity and women empowerment and employment.
3. Due to pandemic, members resolved to conduct programmes through online mode.

4. Coordinator thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for giving any suggestions.



Coordinator



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Date: 05.11.2020

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 10-11-2020 at 2:00PM through Microsoft teams to discuss the action plan for the academic year 2020-2021.

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To
The members to comply with.

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Date: 10-11-2020

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 10-11-2020 at 02:00PM through online mode.

Mrs. Radha Nainavarapu, Presiding Officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Mrs. Radha Nainavarapu, Assoc. Prof, Dept. of ECE
2. Mrs. Kotapalli Lakshmi, Assoc. Professor, Dept. of CE
3. Mrs. Akhila Nalla, Asst. Prof, Dept. of CSE
4. Mr. D. Rajesh, Junior Asst, Dept of ECE
5. Mrs. G Sandhya Devi, Programmer, Dept of CSE
6. Ms. Allada Supriya, 18A91A0410
7. Ms. Sakhireddy Rupa, 17A91M0017
8. Mr. Mk Sibi Amuthan, 17A91A2618
9. Ms. Savirilli Gayatri, 18A95A0221
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer *N. Radha*
Coordinator *R*
Member *N. Sibi*
Member *D. Rajesh*
Member *G Sandhya*
Student *Supriya*
Student *Sakhireddy*
Student *Mk Sibi*
Student *Gayatri*
NGO - Member *Durga*

Agenda:

1. Welcome address by the presiding Officer.
2. Submission of Annual report of ICC for the last academic year.
3. Awareness programmes on gender equity and women empowerment to be organized

Minutes:

1. The Presiding Officer welcomed all the members.
2. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.

S. L. M.

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3. Members resolved to conduct awareness programmes on gender equity and women empowerment for the students and the staff.
4. The ICC members were motivated to participate in workshops/short term trainings on sexual harassment conducted by various Government agencies / Departments.



Cooridnator



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Annual Report of Internal Complaint Committee

Academic Year 2020-2021

S.No	Particulars	Information
1	Number of complaints received on Sexual harassment	0
2	Number of complaints disposed off during the year	0
3	Number of complaints pending for more than 7 days	0
4	Number of events/awareness programmes organized to create awareness against gender bias, women grievances and sexual harassment	5

N. Radha
Presiding Officer

S. S. M.
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Date: 03.01.2020

CIRCULAR

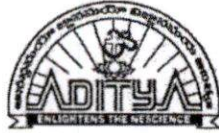
All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 08-01-2020 at 3:00PM in Ajivika Conference Hall.

To
The members to comply with

Principal

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Date: 08-01-2020

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 08-01-2020 at 03:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Mrs. Radha Nainavarapu, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Mrs. Radha Nainavarapu, Assoc. Prof, Dept. of ECE
2. Mrs. Kotapalli Lakshmi, Assoc. Professor, Dept. of CE
3. Mrs. Akhila Nalla, Asst. Prof, Dept. of CSE
4. Mr. D. Rajesh, Junior Asst, Dept of ECE
5. Mrs. G Sandhya Devi, Programmer, Dept of CSE
6. Ms. Allada Supriya, 18A91A0410
7. Ms. Sakhireddy Rupa, 17A91M0017
8. Mr. Mk Sibi Amuthan, 17A91A2618
9. Ms. Savirilli Gayatri, 18A95A0221
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer N Radha
Coordinator A
Member N. S. S. S.
Member D. S. S.
Member G. Sandhya
Student A. Supriya
Student S. S. S.
Student A.
Student Gayatri. S
NGO - Member D. S. S.

Agenda:

1. Welcome address by the presiding Officer
2. Review on conduction of awareness programmes.
3. Any other points with permission of Presiding Officer.

Minutes:

1. The Presiding Officer welcomed all the members.
2. Discussed on conduction of awareness programmes on gender equity and women empowerment.

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3. It is informed to all the members that a seminar grant on A two day seminar on women employment and empowerment in East Godavari District, Andhra Pradesh is sanctioned from National Commission for Women of Rs.2,49,000 by Dr. U. Rajyalakshmi, Professor, Department of ECE.
4. All the members appreciated Dr. U. Rajyalakshmi, Professor of ECE.
5. All the members unanimously resolved to conduct the seminar in the month of February for 2 days.
6. Coordinator thanked all the members of the committee for attending the meeting.



Coordinator



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Date: 15.07.2019

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 19-07-2019 at 2:00PM in Ajivika Conference Hall to discuss the action plan for the academic year 2019-2020.

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To
The members to comply with

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Date: 19-07-2019




Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 19-07-2019 at 02:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Mrs. Radha Nainavarapu, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Mrs. Radha Nainavarapu, Assoc. Prof, Dept. of ECE
2. Mrs. Kotapalli Lakshmi, Assoc. Professor, Dept. of CE
3. Mrs. Akhila Nalla, Asst. Prof, Dept. of CSE
4. Mr. D. Rajesh, Junior Asst, Dept of ECE
5. Mrs. G Sandhya Devi, Programmer, Dept of CSE
6. Ms. Allada Supriya, 18A91A04I0
7. Ms. Sakhireddy Rupa, 17A91M0017
8. Mr. Mk Sibi Amuthan, 17A91A2618
9. Ms. Savirilli Gayatri, 18A95A0221
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer N. Lakshmi
Coordinator 
Member N. Anil
Member D. Roshan
Member G. Sandhya
Student A. Supriya
Student Sakhireddy Rupa
Student 
Student Gayatri.S
NGO - Member 

Agenda:

1. Welcome address by the presiding Officer.
2. Submission of Annual report of ICC for the last academic year.
3. Discussion on roles and responsibilities of ICC.
4. Awareness programmes to be organized.

Minutes:

1. The Presiding Officer welcomed all the members.
2. The Presiding Officer briefed on the roles and responsibilities of the Internal Complaints Committee (ICC).

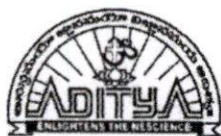
3. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.
4. Members resolved to conduct awareness programmes on gender equity and women empowerment to students and staff.
5. Members are requested to suggest/identify any funding agencies to get financial support for the conduction of women empowerment activities.



Coordinator



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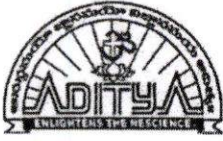
Annual Report of Internal Complaint Committee

Academic Year 2019-2020

S.No	Particulars	Information
1	Number of complaints received on Sexual harassment	0
2	Number of complaints disposed off during the year	0
3	Number of complaints pending for more than 7 days	0
4	Number of events/awareness programmes organized to create awareness against gender bias, women grievances and sexual harassment	4

W. Lakshmi
Presiding Officer

Dr. G. V. S. R.
PRINCIPAL
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Date: 04.12.2018

CIRCULAR

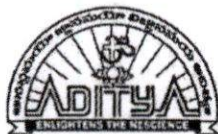
All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 08-12-2018 at 2:00PM in Ajivika Conference Hall.

To
The members to comply with

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Date: 08-12-2018

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 08-12-2018 at 02:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. S. Rama Sree, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Dr. S. Rama Sree, Professor, Dept. of CSE
2. Mrs. B. Satya Sridevi Baddireddy, Assoc.Prof, Dept. of ECE
3. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS
4. Mrs. L. Jaya Lakshmi, Junior Asst, Dept of ECE
5. Mr. Y. Verababu Junior Asst, Dept of CE
6. Ms. Kakada Sireesha, 15A91A0265
7. Mr. Khaja Abubakar Siddiq, 15A91A0320
8. Ms. Pepala Jahnavi, 16A91A0135
9. Ms. Nakka Mounika Vyshnavi, 16A91A0441
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer *[Signature]*
Coordinator *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Student *[Signature]*
Student *[Signature]*
Student *[Signature]*
Student *[Signature]*
NGO - Member *[Signature]*

Agenda:

1. Welcome address by the presiding Officer
2. Review on conduction of awareness programmes.
3. Any other points with permission of Presiding Officer.

Minutes:

1. The Presiding Officer welcomed all the members.
2. Discussed to conduct awareness programmes on gender equity and women empowerment.

[Signature]

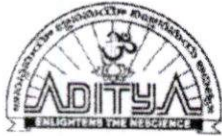
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- Coordinator thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for giving any suggestions.


Coordinator



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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 10.07.2018

CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 13-07-2018 at 2:30PM in Ajivika Conference Hall to discuss the action plan for the academic year 2018-2019.

Principal

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To
The members to comply with

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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 13-07-2018

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 13-07-2018 at 02:30PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. S. Rama Sree, Presiding Officer, presided over the meeting.

The following members of the committee attended the meeting.

- | | |
|-------------------------------------------------------------------------------------|--------------------------------------|
| 1. Dr. S. Rama Sree, Professor, Dept. of CSE | Presiding Officer <i>Rama Sree</i> |
| 2. Mrs. B. Satya Sridevi Baddireddy, Assoc.Prof, Dept. of ECE | Coordinator <i>B. Satya Sridevi</i> |
| 3. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS | Member <i>Suneetha</i> |
| 4. Mrs. L. Jaya Lakshmi, Junior Asst, Dept of ECE | Member <i>L. Jaya Lakshmi</i> |
| 5. Mr. Y. Verababu Junior Asst, Dept of CE | Member <i>Y. Verababu</i> |
| 6. Ms. Kakada Sireesha, 15A91A0265 | Student <i>Sireesha</i> |
| 7. Mr. Khaja Abubakar Siddiq, 15A91A0320 | Student <i>Siddiq</i> |
| 8. Ms. Pepala Jahnvi, 16A91A0135 | Student <i>Jahnvi</i> |
| 9. Ms. Nakka Mounika Vyshnavi, 16A91A0441 | Student <i>Vyshnavi</i> |
| 10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna
Seva Samithi, Pedabrahmadevam. | NGO - Member <i>T. Durga Lakshmi</i> |

Agenda:

1. Welcome address by the presiding Officer.
2. Submission of Annual report of ICC for the last academic year.
3. Awareness programmes to be organized.

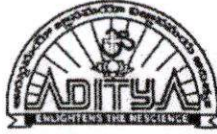
Minutes:

1. The Presiding Officer welcomed all the members.
2. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.
3. Members resolved to conduct awareness programmes on gender equity and women empowerment for the students and the staff.

B. Satya Sridevi
Coordinator

Dr. B. V.
PRINCIPAL

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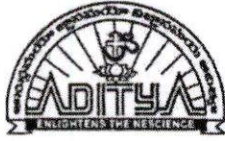
Annual Report of Internal Complaint Committee

Academic Year 2018-2019

S.No	Particulars	Information
1	Number of complaints received on Sexual harassment	0
2	Number of complaints disposed off during the year	0
3	Number of complaints pending for more than 7 days	0
4	Number of events/awareness programmes organized to create awareness against gender bias, women grievances and sexual harassment	8


Presiding Officer


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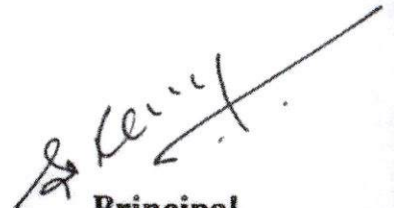
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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 06.12.2017

CIRCULAR

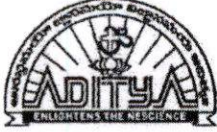
All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 09-12-2017 at 2:00PM in Ajivika Conference Hall.


Principal

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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 09-12-2017

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 09-12-2017 at 02:00PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. S. Rama Sree, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

1. Dr. S. Rama Sree, Professor, Dept. of CSE
2. Mrs. B. Satya Sridevi Baddireddy, Assoc.Prof, Dept. of ECE
3. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS
4. Mrs. L. Jaya Lakshmi, Junior Asst, Dept of ECE
5. Mr. Y. Verababu Junior Asst, Dept of CE
6. Ms. Kakada Sireesha, 15A91A0265
7. Mr. Khaja Abubakar Siddiq, 15A91A0320
8. Ms. Pepala Jahnvi, 16A91A0135
9. Ms. Nakka Mounika Vyshnavi, 16A91A0441
10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna Seva Samithi, Pedabrahmadevam

Presiding Officer *[Signature]*
Coordinator *[Signature]*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Student *[Signature]*
Student *[Signature]*
Student *[Signature]*
Student *[Signature]*
NGO - Member *[Signature]*

Agenda:

1. Welcome address by the presiding Officer
2. Review on conduction of awareness programmes.
3. Any other points with permission of Presiding Officer.

Minutes:

1. The Presiding Officer welcomed all the members.
2. Discussed on conduction of awareness programmes on gender equity and women empowerment are to be conducted.

[Signature]

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3. All the members discussed about the healthy environment in the campus as there were no complaints on sexual harassment against girls.
4. Coordinator thanked all the members of the committee for attending the meeting and requested all the members to actively participate and feel free for giving any suggestions.


Coordinator


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Date: 20.07.2017

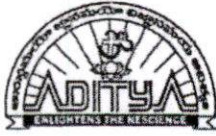
CIRCULAR

All the members of Internal Complaints Committee (ICC) are requested to attend a meeting on 25-07-2017 at 2:00PM in Ajivika Conference Hall to discuss the action plan for the academic year 2017-2018.

To
The members to comply with

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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 25-07-2017

Meeting Minutes of Internal Complaints Committee

The meeting of the Internal Complaints Committee (ICC) was held on 25-07-2017 at 02:30PM at Ajivika Conference Hall, Bill Gates Bhavan.

Dr. S Rama Sree, Presiding officer, presided over the meeting.

The following members of the committee attended the meeting.

- | | |
|------------------------------------------------------------------------------------|--------------------------------------|
| 1. Dr. S. Rama Sree, Professor, Dept. of CSE | Presiding Officer <i>[Signature]</i> |
| 2. Mrs. B. Satya Sridevi Baddireddy, Assoc.Prof, Dept. of ECE | Coordinator <i>[Signature]</i> |
| 3. Mrs. V. Suneetha, Assoc. Prof, Dept. of MS | Member <i>[Signature]</i> |
| 4. Mrs. L. Jaya Lakshmi, Junior Asst, Dept of ECE | Member <i>[Signature]</i> |
| 5. Mr. Y. Verababu Junior Asst, Dept of CE | Member <i>[Signature]</i> |
| 6. Ms. Kakada Sireesha, 15A91A0265 | Student <i>[Signature]</i> |
| 7. Mr. Khaja Abubakar Siddiq, 15A91A0320 | Student <i>[Signature]</i> |
| 8. Ms. Pepala Jahnvi, 16A91A0135 | Student <i>[Signature]</i> |
| 9. Ms. Nakka Mounika Vyshnavi, 16A91A0441 | Student <i>[Signature]</i> |
| 10. Mrs. T. Durga Lakshmi, Sri Sarada Ramakrishna
Seva Samithi, Pedabrahmadevam | NGO - Member <i>[Signature]</i> |

Agenda:

1. Welcome address by the presiding Officer.
2. Submission of Annual report of ICC for the last academic year.
3. Discussion on roles and responsibilities of ICC.
4. Discussion on awareness programmes to be organized.

Minutes:

1. The Presiding Officer welcomed all the members.
2. The Presiding Officer briefed on the roles and responsibilities of the Internal Complaints Committee (ICC).

[Signature]

3. Coordinator submitted a report stating various activities of ICC of the institute during the last academic year.
4. Members resolved to conduct awareness programmes on gender equity and women empowerment/employment for the students and the staff.


Coordinator


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Annual Report of Internal Complaint Committee

Academic Year 2017-2018

S.No	Particulars	Information
1	Number of complaints received on Sexual harassment	0
2	Number of complaints disposed off during the year	0
3	Number of complaints pending for more than 7 days	0
4	Number of events/awareness programmes organized to create awareness against gender bias, women grievances and sexual harassment	7


Presiding Officer


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